

CSSC LONDON ANNUAL REPORT – 2009

INTRODUCTION

I have the pleasure of introducing my 1st Annual Report as Chairman of CSSC London.

CSSC London and the London Management Board (LMB) continues to expand the range of sports & leisure opportunities for Civil Servants in London. Details of a successful 2009 are highlighted in the following sections. During this last year I have been greatly encouraged by the dedication of willing Board members, volunteer organisers and hard working staff. This teamwork has further enhanced CSSC London's approach to sport & leisure in the capital and provided a greater range of opportunities for our members.

FUNDING

As many of you will know CSSC London is now funded from CSSC based on the number of members that are working inside the M25 boundary. I am pleased to say that last year we recruited more members than we lost but not by vast numbers. The generation of new members will continue to be the lifeblood of CSSC London, if our CSSC colleagues each recruited just one new member a year it would have a significant impact on our business and the programme we provide.

With the continued support of our volunteers during 2009 I feel sure we can generate more members and therefore additional funding in 2010.

Details of our accounts for 2008 were made available to members at our Annual Meeting held at Chadwick Street on 22nd April 2009.

EVENTS & ACTIVITIES

Over the past year the number of activities that we offer our members has continued to grow. Language classes have been one of our great successes, we have been able to offer Spanish, German, French, Italian, Arabic, Sign Language and many others. We also helped members enhance their creative skills with the offering of art classes, creative writing, singing, belly dancing and tango lessons.

The Ascot Races trip was successful for some but enjoyed by all and the Soul, Rhythm & Blues nights at Chadwick Street were always a 'sell out'. The introduction of Poker nights at CSRC continues to be very popular.

Our overseas adventures in 2009 took us back to St Lucia as part of the "Barbados Challenge", and to Italy as a new destination for our budding skiers.

Our London Netball League was fully subscribed and Basketball practice began at the end of the year. The Touch Rugby squad continued to flourish. Our full programme of sporting events continued to be well supported, in some cases the winners of competitions went on to represent London at CSSC National Finals in others they qualified to represent London in Barbados in 2010. CSSC London subsidised many competitors who travelled to Loughborough to take part in the CSSC Games.

We welcomed many new members to the Chadwick Street Fitness Centre and new faces turned up for our daily aerobic sessions.

We have also had some successful major events to which everyone was invited. In July, considering poor weather, we had a good turnout for our Sports Day at Chiswick and in March our very first involvement with the 'Help for Heroes' Rugby Festival raised over £5000 for the charity.

We must not overlook the provision of Cinema Tickets from CSRC, they continued to be in great demand and provided great savings for our cinema goers.

COMMUNICATION

We have established a good record in recruiting and retaining new members to CSSC. We need to keep working hard and be imaginative in devising our sports & leisure programme and dynamic in its delivery. One of our biggest challenges is still creating awareness of what we have to offer. We have an excellent website that gets better by the year and provides us with an excellent communication tool. In addition to the website we advertise our facilities in the CSSC Leisure Scene magazine copies of which are sent to members' home addresses. 2009 saw the continuation of newsletters issued to members. It is vital to us that all members let us have their email addresses to enable us to keep in touch with them on a regular basis.

We continued to work closely with our Departmental Association colleagues and continue to be grateful to them for the support they provide by way of advertising the CSSC London programme.

ESTATE

CSSC London passed responsibility for the administration of the Chiswick Sports Club & Grounds to CSSC Head Office in 2007. In 2008 it became clear that there would not be a ROKO Sports Centre facility at the ground.

The situation deteriorated last year when the Chiswick Clubhouse was closed in an essential effort to save money. The decision to close the clubhouse proved very unpopular with London clubs and members; this disquiet was expressed by members at last year's CSSC London Annual meeting. At the end of the calendar year the position remain unchanged although CSSC HQ were actively exploring options.

The Chadwick Street facilities were further improved – especially on the top floor – and they continue to be well supported. Funding may be sought to pursue a possible re-development of the ground floor.

MEMBERS OFFERS

A wide range of Members Offers remains available particularly through the partnership with the Countdown Card and our staff are continually looking to extend them.

STAFF

During the year we lost the services of James Kennedy the London Business Development Officer and Sorcha Byrne, Events and Volunteer Assistant. Our thanks go to both of them, particularly James who worked for London for many years.

At the end of the year CSSC began the recruitment process for replacing James, there were no short term intentions to replace Sorcha.

SUMMARY

The LMB is greatly encouraged by another positive year in 2009, this can be built upon in 2010. Please involve yourself with our expanding programme, we are continually looking for new volunteers and new ideas, your input would be most welcome.

Thanks again to all those who supported CSSC London last year and to those dedicated volunteers who are the lifeblood of some of our events and to the team in the office who pull it all together.

John Summerfield
Chairman of the London Management Board

CSSC London
Balance Sheet at 31 December 2009

	Note	2,009	2,008
		£	£
Fixed Assets			
Tangible Assets		58,866	62,167
Current Assets			
Stock Odeon Tickets	1,005		419
Bar Stock	8,578		4,623
Debtors and Prepayments	132,509		88,791
Rents Due (Accrued Income)	0		1,012
CSSC current account	0		28,117
Cash at Bank and in Hand	1,965		1,966
		<u>144,057</u>	<u>124,928</u>
Current Liabilities			
Rents received in advance (Deferred Income)	22,057		3,829
Trade creditors and accruals	54,003		65,615
CSSC current account	44,365		0
Cash at Bank and in Hand	9,725		7,272
Other Taxes and Social Security Costs	3,261		5,221
		<u>133,411</u>	<u>81,937</u>
Net Current Assets		10,645	42,991
Net Assets		<u>69,511</u>	<u>105,158</u>

CSSC London
Income & Expenditure Account for the year ended 31 December 2009

Note	2009 £	2008 £	Variances £	Variance %
Income				
Hire and Activity Receipts	354,765	445,166	(90,400)	-20%
Net profit - Bar account	8,194	1,982	6,212	313%
Net income from machines	4,720	4,268	452	11%
Associate members	8,468	8,548	(79)	-1%
Miscellaneous	8,006	3,953	4,053	103%
Profit on disposal of fixed assets	0	0	0	
	<u>384,153</u>	<u>463,915</u>	<u>(79,762)</u>	<u>-17%</u>
Expenditure				
Direct Salaries & Wages	76,431	71,428	5,004	7%
Rates	135,388	129,244	6,144	5%
Rent	0	0	0	0%
Repairs, Maintenance and Renewals	49,806	54,732	(4,926)	-9%
Heat, Light, Water	73,428	59,134	14,294	24%
General, cleaning & household	30,667	30,982	(316)	-1%
Insurance	7,172	7,031	142	2%
Catering cost	1,675	265	1,410	532%
	<u>374,568</u>	<u>352,815</u>	<u>21,753</u>	<u>6%</u>
Administrative & Management Salaries	189,195	265,973	(76,778)	-29%
Administration	56,913	83,380	(26,466)	-32%
Development charges	103	3,154	(3,051)	-97%
Depreciation	23,176	24,223	(1,047)	-4%
Bad Debt w/off	0	0	0	0%
London Special Events	30,247	48,639	(18,391)	-38%
Irrecoverable VAT input tax	19,515	23,615	(4,101)	-17%
Chiswick contribution	50,000	40,000		
	<u>369,149</u>	<u>488,983</u>	<u>(119,834)</u>	<u>-25%</u>
Total overhead expenses	<u>743,717</u>	<u>841,798</u>	<u>(98,081)</u>	<u>-12%</u>
Trading deficit for the year	<u>(359,564)</u>	<u>(377,883)</u>		
CSSC Grant	349,146	377,000		
Improvements to CSSC property	(7,294)	0		
Surplus/(Deficit) transferred to accumulated fund	<u>(17,712)</u>	<u>(883)</u>		